

MAYFLOWER MUNICIPAL HEALTH GROUP FINANCE COMMITTEE
MINUTES OF MEETING
November 15, 2018
Hanover Town Hall
Hanover, Massachusetts

Attendees: Thomas O'Brien, MMHG Treasurer
Jeanne Sullivan, Town of Hanson
Michael Buckley, Town of Hull/Pembroke
Sheila Avery, MMHG

The meeting was called to order at 8:30 a.m.

1. **Accept Meeting Minutes**

MOTION: Buckley made a motion to accept the September 12, 2018 and the September 20, 2018 meeting minutes.

SECOND: Sullivan

VOTE: Motion passed, Unanimous

2. **FY18 Audit update**

Treasurer O'Brien stated the audit field work is completed and we hope to have a draft soon. He said the IBNR (incurred but not reported) is expected to be reduced and recommended investing the differential. He stated the Finance Committee will make this decision after the final audit.

Buckley asked about the reserve policy and Treasurer O'Brien stated it is 10% of annualized claims.

Treasurer O'Brien said he is in favor of increasing the reserve to 15% of annualized claims. There was a brief discussion and it was determined to put this on the next meeting agenda for discussion.

3. **Investment Portfolio update and review**

Treasurer O'Brien said the overall market was down 6.9% for October. He stated it looks like MMHG will be down 2.76% for the month, but we are still ahead for the year. He would like to have a December meeting to review the portfolio.

4. **Any other matters that may appropriately come before the Committee**

Buckley asked if MMHG has ever thought about declaring a dividend. Treasurer O'Brien stated there have been conversations regarding a holiday but the industry recognizes a safer strategy would be to have reasonably steady rates long term.

The Committee discussed expansion opportunities and the hiring of Troy Clarkson with no action taken.

5. **Next Meeting**

December 18, 2018, 8:30 a.m., at the Hanson Town Hall

Buckley motioned to adjourn the meeting at 9:20, seconded by Sullivan and voted unanimously.

Respectfully submitted,
Sheila Avery

Reference Documents for this Meeting: None